

Name of Policy: Merit Scholarship

Source: Financial Aid, Admissions, and Student Affairs

Form to Complete: N/A

Policy:

KCAI merit scholarships are renewed in full annually for full-time students with a cumulative GPA of 2.5 or higher. KCAI reviews and determines renewal eligibility upon completion of the fall semester of the student's second year and beyond.

For students who do not qualify for renewal in full, the following amounts will be awarded:

2.0 to 2.49 85% of original award

Below 2.0 75% of original award

	Fall Semester	Spring Semester
1st Year	GPA not checked	If GPA is below the requirements, student will be placed on merit warning for the following semester
2 nd Year	GPA checked at the end of the semester	If GPA is below the requirements, merit scholarship will be decreased for the 3 rd year
3 rd Year	GPA checked at the end of the semester	If GPA is below the requirements, merit scholarship will be decreased for the 4 th year

4 th Year	GPA checked at the end	After the 4 th year if GPA is
	of the semester	below the requirements,
		merit scholarship may be
		reviewed on a case by
		case basis and only
		awarded at the decreased
		amount

Procedure for Scholarship Appeal:

Scholarship probation hearings will include the student and representatives from Financial Aid and Disability and Academic Support Services. During the hearing, the student will be asked to present a statement explaining the circumstances that may have impacted their GPA as well as any documentation relevant to those circumstances. If the appeal is approved, the student and representatives will develop an academic plan the student will be required to follow during the scholarship probation year and the scholarship will be renewed in full. There are no additional appeal processes following the end of the probation year. All decisions made for the probation year are final, and will remain until the student's cumulative GPA returns to a 2.5 or higher. If the student's appeal is denied, the student's merit scholarship will be reduced according to the GPA guidelines above. The student must contact the financial aid office when they regain the minimum scholarship standards to have their merit scholarship amount fully reinstated.