Name of Policy: Grading System		
Source: Academic Affairs		
Date Revised: July 2020		
Form to Complete: N/A		

Policy:

Grading system

The grade-point system is as follows:

A	Superior	4.0
A-		3.7
B+		3.3
B	Above average	3.0
B-		2.7
C+		2.3
C	Average	2.0
C-		1.7
D+		1.3
D	Below average	1.0
F	Failure	0.0
AU	Audit	None
*D	Forgiven	0.0
*F	Forgiven	0.0

I	Incomplete work	None
W	Withdrawal	None
WF	Withdraw failing	None
WP	Withdraw passing	None

 An "F" indicates failure to accomplish minimum course requirements and degree credit is not granted for a failed course. Students may not progress into a subsequent course for which the initial course is a prerequisite; however at the discretion of the vice president for academic affairs (VPAA), in consultation with the department chair/program head, exceptions may be granted.

Any required course in which a student has earned a grade of "F" must be repeated. In some cases, the exact course may not be offered. In these cases, a course that satisfies the requirement may be substituted with approval from the department/program chair.

Major studio courses must be passed with a C- or better; in these situations, the course syllabus will provide a statement informing students that a C- is necessary to pass. Students earning a D or D+ grade in these courses will typically be required to repeat the course; the timing of the course(s) repeated and progression in major studio will be at the discretion of the department chair.

However, there may be times when a student earns a D or D+ in one of these courses and the instructor, determines, at their own discretion, that the student has demonstrated the necessary skills to continue on in the program. In situations where an instructor is considering not requiring a student to retake a course for which a D or D+ was earned, the instructor will consult with the department chair/program head. However, students must maintain a 2.0 semester and cumulative GPA to remain in good academic standing. Students must also maintain a 2.0 in their major studio to progress in major studio courses.

A student who plans to graduate but fails a course requirement for the B.F.A. must repeat and pass that course or enroll in and pass another course that satisfies that specific B.F.A. requirement. A student must have a cumulative grade point average of a 2.0, a major studio grade point average of 2.0, and a final-semester grade point average of at least 2.0 in order to graduate.

Grades will be available for students to view approximately one week after the last day of classes. Students may view their grades by logging in to MyKCAI and using their ID and password at https://mykcai.kcai.edu/ics.

See also Academic Grade Forgiveness Policy