



KCAI Transfer Credit Guide

If you have specific questions concerning transfer credits you should contact the Director of Student Support, Amanda Hajdu, at 816-802-3379 or via email at ahajdu@kcai.edu.

General Provisions:

- A student enrolling at KCAI with 12 or more liberal art transfer credits must complete all remaining liberal art credits at KCAI. A student enrolling with fewer than 12 liberal art transfer credits may transfer in up to a total of 12 liberal art credits to be applied towards liberal art requirements.
- KCAI will consider transferring a maximum total of 63 credits in liberal arts and/or studio that meet KCAI's requirements, with a grade of "C" or better.
- Students who choose to transfer to KCAI are required to complete AT LEAST two (2) full years in a studio department. Therefore, Junior/level 3 is the highest studio level a degree seeking transfer student can be placed.
- The final 30 credit hours MUST be completed at KCAI.
- Grades for transferred credit will not be calculated into the KCAI cumulative grade point average.
- The student's major department chair must approve all studio transfer credit hours before they will be applied. Consideration will be given after the coursework has been completed.
- Degree seeking students must meet with the Director of Student Support (or designee) and complete the "Transfer Credit Pre-Approval" form prior to taking courses at another institution.

It is the student's responsibility to have an official copy of the transcript sent to KCAI's Registrar's Office upon the completion of the transfer course:

Kansas City Art Institute
Registrar's Office 4415
Warwick Blvd
Kansas City, Missouri 64111

KCAI also accepts the following credits:

College-Level Examination Program (CLEP)

Students who earn CLEP credit prior to attending KCAI may apply the credits to KCAI degree requirements following the guidelines indicated below. KCAI must have the official CLEP transcript before transfer credit can be granted.

1. A maximum of 15 CLEP credit hours can be applied to KCAI degree requirements.
2. Application of credit is based upon a minimum score of 50 on each subject exam with the exception of the following exams, French-2 (minimum score-62), German-2 (minimum score-63), and Spanish-2 (minimum score-66). Students will earn 3 semester credit hours for each exam they received an acceptable score.
3. KCAI accepts credit by examination awarded by other colleges to transfer students provided they meet the above standards.

Approved CLEP Subject Examinations and KCAI Equivalents:

American Literature Literature Analyzing and Interpreting Literature

Intro to Psychology Social Science Social Science and History

Social Science or History Literature

Intro to Sociology Social Science Freshman College

First-Year Writing

History of the U.S. I History Composition

Seminar English Composition First-Year Writing

Intro to Sociology Social Science Seminar

W. Civilization I W. Thought I English Composition

First-Year Writing

W. Civilization II W. Thought II w/Essay

Seminar

Principles of Accounting Open Elective English Literature Literature

Intro to Business Law Open Elective Humanities Liberal Arts Elective

Info Systems and Comp. College Algebra Liberal Arts Elective

App College Algebra – Trigonometry

Open Elective

Liberal Arts Elective

Principles of Management Open Elective Principles of Marketing Open Elective Biology
Science

Intro to Sociology Social Science Chemistry Science

W. Civilization I History of Thought I W. Civilization II History of Thought II

Pre-Calculus Liberal Arts Elective

Financial Accounting Open Elective Calculus Liberal Arts Elective

CLEP Financial College Mathematics Liberal Arts Elective

Accounting Natural Sciences Science

Trigonometry Liberal Arts Elective French – Level 1 Liberal Arts Elective French – Level

2 Liberal Arts Elective German – Level 1 Liberal Arts Elective German – Level 2 Liberal

Arts Elective Spanish – Level 1 Liberal Arts Elective Spanish – Level 2 Liberal Arts

Elective American Government Social Science Intro to Ed. Psychology Social Science

History of the U.S. I History History of the U.S. II History Human Growth and Dev.

Social Science

Principles of Macroeconomics

Open Elective

Liberal Arts Elective

Principles of Microeconomics

Liberal Arts Elective

Advanced Placement Program Examination (AP)

Students who earn AP credit during high school may apply the credits to KCAI degree requirements within the guidelines indicated below. KCAI must have the official AP transcript before transfer credit can be granted.

Art History

1. Students must obtain a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to a liberal arts elective requirement or the open elective requirement.
3. The credit hours cannot be applied to the art history pre-requisite courses, History of Art I and History of Art II.

Liberal Arts

1. Students must obtain a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to a liberal arts elective requirement or the open elective requirement.
3. The credit hours cannot be applied to the liberal arts pre-requisites courses, First-Year Seminar, History of Thought I, or History of Thought II.

Studio Art Courses

1. Students must receive a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to the open elective requirement. The credit hours can be applied to a studio elective requirement only with permission from the student's departmental chair.

Approved AP Courses for Credit:

Art History Art-Drawing Art-General Biology
(non-lab) Computer Science English
Language/Composition English
Literature/Composition Environmental
Science European History French, German,
Spanish, or Latin (Language course) History
U.S. Government and Political Science Math
Music Theory Psychology Statistics

International Baccalaureate Program Examinations (IB)

Students who earn IB credit during high school may apply the credits to KCAI degree requirements within the guidelines indicated below. KCAI must have the official IB transcript before transfer credit can be granted. The first three IB credit hours will always be applied to the open elective requirement.

Liberal Arts

1. Students must obtain a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to a liberal arts elective requirement or the open elective requirement.

Studio Art Courses

1. Students must receive a minimum score of a 4 to receive credit for this examination.
2. Students will receive 3 semester credits, which will be applied to the open elective requirement. The credit hours can be applied to a studio elective requirement only with permission from the student's departmental chair.

Approved IB Courses for Credit (other courses may be considered on a case-by-case basis):

Economics – Liberal Arts Geography – Liberal
Arts History – Liberal Arts Islamic History –
Liberal Arts Philosophy – Liberal Arts Psychology –
– Liberal Arts Social and Cultural Anthropology –
Liberal Arts Business and Management – Open
Elective Information Technology in a Global

Society – Open Elective Biology – Liberal Arts
Chemistry – Liberal Arts Design Technology –
Open Elective Environmental Systems – Liberal
Arts Physics – Liberal Arts Mathematics –
Liberal Arts Computer Science – Open Elective
Foreign Language – Liberal Arts Greek – Liberal
Arts Latin – Liberal Arts Music (Performance
based) – Open Elective Theatre Arts – Open
Elective Visual Arts – Studio

Total Hours Required for BFA degree: 126 (Studio - 78, Liberal Arts
- 42, Open Electives - 6)

Studio hours (78) include: Foundation - 18, Upper level studio - 60
Liberal Arts hours (42) include:

First-Year Seminar - 3

History of Art I - 3

History of Art II - 3

History of Thought I - 3

History of Thought II - 3

Upper Division: Art History - 9, History - 3, Literature - 3, Philosophy
- 3, The Sciences - 3 (Science or Social Science)

Liberal Arts Electives - 6

Open Electives - 6 (can be filled from a large variety of coursework including
liberal arts and studio classes)

Liberal Arts/ General Education

Freshman year equivalents LOWER-LEVEL LIBERAL ARTS COURSES

During the freshman year, KCAI students take the following liberal art courses. The
equivalent courses are outlined in the right column.

First-Year Seminar Composition I/Composition II Non-Remedial College
Writing Course

History of Art I Introductory Art History which is offered as a two semester
course: Art History I which covers Ancient through the Medieval

History of Art II Art History II which covers the Renaissance through the
present

History of Thought I Humanities I / Western Civilization I

History of Thought II Humanities II / Western Civilization II

Upper-Division Liberal Arts

During the sophomore year, KCAI students normally take two (2) liberal arts classes each semester for a total of four (4) classes or 12 credit hours. Students are required to take one class from each subject area prior to graduation. Students cannot take the same class to fulfill more than one liberal arts requirement.

UPPER-DIVISION LIBERAL ARTS COURSES

Art History - 9 credit hours Should be taken at KCAI.

These must be upper-division courses (300 level or higher).

History – 3 credit hours Historical works taught in the History department

Literature – 3 credit hours Literature (any literature-based course; Composition I or II will not fulfill this requirement) Drama (Literary works taught in the English department only, not theater)

Philosophy – 3 credit hours Philosophy; Religion Ethics Logic Political Thought Aesthetics

The Sciences – 3 credit hours (Science or Social Science) Natural Science Physical Science Environmental Science Scientific Thought Anthropology Government Political Science Psychology Sociology

Liberal Electives – 6 credit hours Additional course work done in the above subjects and/or: Composition I or II Foreign Language Math Public Speaking (English or Speech Dept) Speech (English or Speech Dept)

OPEN ELECTIVES The two 3 credit hour open electives can be filled from a large variety of coursework including liberal arts and studio classes.

STUDIO CREDIT HOURS

- The student's department chair must approve all studio transfer credit hours before they will be applied. Consideration will be given after the coursework has been completed.
- To obtain the department chair's permission to apply the studio transfer credit hours, students must request The "Petition for Application of Unused Studio Credits" from the Assistant Director of Advising and Registration after the coursework has been completed and KCAI has received the official transcript.

Not transferable:

- College Preparatory Classes
- Physical Education