

# KANSAS CITY ART INSTITUTE

Name of Policy: Social Practice Certificate Declaration
Source: Academic Affairs and Student Affairs
Date Revised: April 2018
Form to Complete: N/A

## **Policy:**

The Social Practice Certificate program requires 15 credit hours of specific coursework. The certificate is designed to be completed within the overall credit hours required for BFA completion. In addition to completing the required courses, students must also participate in Social Practice meetings and activities.

It is preferable that students declare their intent to pursue the Social Practice certificate at the end of their Foundation year, but it must be declared prior to the second semester junior year.

## **Process:**

Students can declare their intent to pursue the Social Practice Certificate by:

- Checking the “yes” box for the Social Practice Certificate program on the Declaration of Major form (Foundation year students).
- Emailing the registrar’s office, stating they wish to pursue the Social Practice Certificate and including the following information.
  - **Student ID Number**
  - **KCAI Email Address**
  - **Local Address**
  - **Local Phone Number**
  - **Studio Major**

If students, at any time, decide not to pursue the certificate, they must notify the Registrar: [registrar@kcai.edu](mailto:registrar@kcai.edu).

