

KANSAS CITY ART INSTITUTE

Name of Policy: Academic Probation and Dismissal
Source: Student Affairs and Academic Affairs
Date Revised: June 2018
Form to Complete: N/A

Policy:

Students must have a minimum semester and cumulative GPA of 2.0 to be in good academic standing.

Students are placed on academic probation when their semester or cumulative GPA falls below 2.0. A second consecutive semester with a semester or cumulative GPA below 2.0 will result in dismissal from the college.

Students may not appeal an academic probation status.

Procedure for Appeal of Academic Dismissal:

Students may appeal their academic dismissal by submitting a written appeal to the Academic Standards Committee (ASC). This must be sent to the vice president for academic affairs, stating why they believe they should be allowed to return for another semester and how they plan to improve their performance. Students must address issues they believe kept them from success and indicate what they can do to be more successful. Although not required, students are highly encouraged to present their appeal before the ASC in person in addition to the written appeal so they have the opportunity to present their situation effectively. The committee will make recommendations to the vice president for academic affairs for final action.

The decision of the vice president for academic affairs is final. Students will receive a decision via letter from the VPAA, which may include conditions for readmission. For more information on the appeal process, contact the college registrar.

Students readmitted after dismissal, will be placed on Special Continued Probation and must earn a semester GPA of 2.0 or higher and/or must meet the specific conditions of their readmission as outlined in their reinstatement letter.