



## **KCAI's inclement weather and emergency closing information 2022 – 2023**

It is the policy of the Kansas City Art Institute that during regular seasonal inclement weather that does not pose an imminent travel risk, classes will be held as scheduled. In rare circumstances, if conditions are determined to be unsafe, campus leadership may choose to close campus for the day, delay the opening of campus, or close campus early. **When campus leadership determines that campus should be closed, all classes, administrative offices, and programs will officially be closed** including, but not limited to Jannes Library, Beals Studios and Central Shop, and the Underground. Essential services, including security and facilities, will remain in operation during closures. The Barbara Marshall Residence Hall and Wylie Dining will not close due to the weather.

Whenever possible, decisions regarding the complete closure of campus will be made and communicated by 6:30 a.m. on the day of the closure.

If weather factors are unfavorable and not expected to improve, classes will be canceled for the day. If there is a good chance that conditions will be acceptable by mid-morning the opening of school will be delayed. In such delayed opening circumstances that happen on Wednesdays, major studios, including morning foundations, will begin at the time that campus is officially opened. On all other days, classes that regularly meet before the determined time for the campus to open will be canceled. All classes scheduled after the campus is officially open will meet at their regularly scheduled time.

Occasionally, classes in the later afternoon and evening are canceled or released early when bad weather conditions develop during the day.

Because students, faculty and staff come from various locations and distances, some of which may be more seriously affected by adverse weather than others, individuals must exercise their judgment on whether or not it is safe to drive to campus. **Students who are unable to commute to campus due to road conditions will not be penalized for their absence and should notify their instructors of the necessary absence via email.** Employees should communicate directly with their supervisor if they cannot drive to campus.

Safety for the campus community is always our priority and timely communication will remain paramount in our efforts. If KCAI is forced to close due to inclement weather or other factors (e.g. power outages, water main breaks) students, faculty and staff will be notified in the following ways:

### **EMAIL**

When the campus is closed due to inclement weather, KCAI Campus Alerts will send an email to all students, faculty and staff with details of the closure.

### **TEXT MESSAGE**

KCAI Campus Alerts allows campus security to notify students via text message within minutes of an emergency or unplanned event that causes early dismissal, delayed start or campus closure. If you have not updated your KCAI

Campus Alerts account with a current phone number or if you have a change in phone number visit <https://www.getrave.com/login/kcai> to make any changes.

### **MEDIA**

Please check the following television stations for school closing information.

**KMBC** - [kmbc.reportclosing.com](http://kmbc.reportclosing.com)

**KSHB/41** - [m.kshb.com/EnterClosings](http://m.kshb.com/EnterClosings)

**KCTV5** - [closings.kctv5.com](http://closings.kctv5.com)

**WDAF** - <http://fox4kc.com/weather/school-closings/>

### **WEBSITE**

KCAI.edu will be updated with any emergency campus closing information. Please check on the homepage.

### **SOCIAL MEDIA**

Be sure to like KCAI on [Facebook](#) and follow KCAI on [Instagram](#) and [Twitter](#). In the case of a school closure, KCAI will post an announcement on social media.

Facebook: [Facebook.com/kansascityartinstitute](https://www.facebook.com/kansascityartinstitute)

Instagram: [@kcartinstitute](#)

Twitter: [@kcartinstitute](#)