

KANSAS CITY ART INSTITUTE

Name of Policy: Parking and Parking Fines
Source: Campus Security
Form to Complete: N/A

Policy:

Vehicles must be properly registered with the college and must have a valid and properly displayed parking permit or sticker, without either your vehicle may be subject to immediate towing and impoundment, at the owner's expense, by the KCMO Police Department, KCAI and/or owners of leased parking lots (All Souls Church and Kemper Museum of Art). Stickers are available from the Security Department free of charge. If available, parking permits for leased lots may be purchased through the Business Office (students) and through Human Resources (employees).

OTHER PARKING AREAS AND PERMITS:

Parking space is limited at KCAI and is on a first come/first serve basis unless otherwise reserved or designated on the campus and on the surrounding city streets. Visitor parking is reserved for visitors only. Faculty, staff and students are welcome to park in short-term spaces for the maximum limit indicated. No vehicles are authorized to park in the following: areas designated as fire lanes; where parking will obstruct the free-flow of traffic; along yellow curbs; blocking dumpsters; handicap spaces; reserved (marked) spaces and in areas not designated as parking areas.

From 5:00 PM through 7:30 AM on weekdays and on weekends and holidays (non-business hours and days), any vehicle may park in any on campus parking space (except spaces reserved for the disabled and fire lanes) on a first come/first serve basis without being ticketed.

PARKING SPACES FOR LEASE:

Faculty/Staff/Commuting Students:

Parking spaces are available for lease for faculty, staff, and commuting students at All Souls Church or the Kemper Museum during the academic year, ending after Commencement. Those who lease a space will select either the All Souls or Kemper lot and agree to park in the designated areas and display the proper hang tag, as well as to abide by all parking regulations set forth by the owners of the leased space. The lease is an agreement that is non-refundable and non-transferable. KCAI is not responsible for any liabilities and/or damages to property as a result of loss, theft, injury, or damage, nor for personal injury resulting or arising out of the use of the designated parking lot. Violations of the terms of

use in leased parking lots may result in issuance of a KCAI parking ticket (see Fines for further details).

Due to evening events scheduled at All Souls, parking is limited to Monday – Friday from 7:30 am to 5:30 pm. The spaces at the Kemper Museum lot are available from 7:30 am to 6:00 pm Monday through Friday.

KCAI RESIDENTS IN THE RESIDENCE HALL:

Parking spaces are available for lease for residents living in the KCAI Residence Hall in the resident parking garage (located directly under the building) during the academic year, ending after Commencement. Spaces are available 24/7. Those who are interested in leasing a space will be prioritized based on class level. Major studio students will be given first priority, followed by Foundation students. The student will be assigned a space in the parking garage and expected to display the proper hang tag, as well as abide by all parking regulations set forth by KCAI. The lease is an agreement that is non-refundable and non-transferable. KCAI is not responsible for any liabilities and damages to property as a result of loss, theft, injury, or damage, nor for personal injury resulting or arising out of the use of the designated parking lot.

SPECIAL EVENTS

KCAI, from time to time, may designate any area, reserved and/or unassigned, as reserved parking to accommodate special meetings, events, or individual needs. KCAI also reserves the right to take any action it deems appropriate at any time concerning parking violations on the campus. VEHICLES NOT PARKED IN ACCORDANCE WITH THIS POLICY WILL BE SUBJECT TO TICKETING AND FINE BY KCAI AND/OR KCMO POLICE. REPEATED VIOLATIONS WILL BE SUBJECT TO FURTHER CORRECTIVE ACTION.

FINES

KCAI tickets will carry a \$20.00 fine payable at the Business Office (Vanderslice Hall, 2nd Floor) within 10 business days of the ticket date. Kansas City Missouri Police Department fines are payable according to the ticket.

FINES NOT PAID

After 10 business days an administrative fee of \$10.00 will be added to the fine for a total due of \$30.00 on any one ticket. KCAI fines are considered a financial obligation to the college and may result in holds being placed until they have been paid in full.

MORE THAN THREE TICKETS

Further corrective action may be taken by KCAI and/or KCMO Police including but not limited to restriction from parking on campus, and towing/impoundment at the owner's expense. Appeals may be directed to the Director of Safety and Security within 3 business days of the date of the ticket.