

# KANSAS CITY ART INSTITUTE

Name of Policy: Meal Plans
Source: Student Affairs and Business Office
Form to Complete: N/A

## Policy:

A menu of available meal plans can be found [here](#).

### Living Center Residents

Meal plans are required for all incoming freshmen students living on campus. Meal plans are available but not required for sophomores, juniors, seniors and incoming transfer students living on campus. When submitting a housing contract, students residing in the KCAI living center may select from a list of available resident meal plans. Residents can add or upgrade a meal plan at anytime during the fall and/or spring semesters; however, cancelling or adjusting to a lesser plan can only be done through the add/drop period as listed in the [KCAI academic calendar](#). Resident meal plans are sold on a semester basis and are valid only for the duration of the semester purchased. If changes are not made by the resident during the add/drop period, the meal plan originally selected by the resident will apply to the next semester of the housing contract. Meal plans are non-transferrable and meals are forfeited if not used by the end of the semester purchased. As indicated in the living center contract, refunds for meals will be prorated only when the student withdraws from KCAI. Dining dollars included with the purchase of a meal plan are non-refundable after the add/drop period. Meal plans will be prorated and/or adjusted if changes are made during the add/drop period.

### Commuting Students

Commuting students can add or upgrade a meal plan at anytime during the fall and/or spring semesters; however, cancelling a plan or adjusting to a lesser plan can only be done through the add/drop period as stated in the [KCAI academic calendar](#). Commuter meal plans are sold on a semester basis and are valid only for the duration of the semester purchased. Meal plans are non-transferrable. Meals and dining dollars purchased with the purchase of a meal plan are forfeited if not used by the end of the semester purchased. Refunds for meals and dining dollars will be prorated only when the student withdraws from KCAI or cancels/adjusts a meal plan during the add/drop period. Refunds will not be granted after the add/drop period. Commuting students, as well as parents and family members of commuting students may purchase a commuter meal plan by contacting the Business Office at [bsnoffice@kcai.edu](mailto:bsnoffice@kcai.edu) or by calling 816-802-3500.