

# PRE-COLLEGE ARTLAB

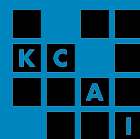
## 2025 GUIDE



**Session 2**

**Sunday, July 13 - Friday, July 25, 2025**

Kansas City Art Institute  
Pre-College ArtLab 2025  
4415 Warwick Blvd  
Kansas City, MO 64111



# PRE-COLLEGE ARTLAB JULY 2025

## *A Special Message for You:*

### **Dear Student:**

Congratulations on your admission to Kansas City Art Institute's 2025 Pre-College ArtLab! In this two-week intensive art program, you will have the opportunity to experience the rich and varied life of a full-time college student. Each PCAL instructor has been specifically chosen for their expertise in their respective fields of visual and liberal arts. The PCAL curriculum is designed to challenge your critical thinking and improve your artwork creatively, technically, and conceptually.

The day-to-day schedule and campus information provided in this guidebook will assist you throughout the program. If you have questions, please don't hesitate to ask a PCAL staff member at [pcal@kcai.edu](mailto:pcal@kcai.edu).

To help prepare for your time on campus, we are providing our PCAL Orientation virtually, with two options that we will email to you. We will also have a recording available for those who cannot attend the virtual session.

- **Monday, June 9 @ 3 - 4 p.m. CDT (June and July Sessions)**
- **Tuesday, June 10 @ 7 - 8 p.m. CDT (June and July Sessions)**

Your experiences in our PCAL program are sure to be challenging and rewarding! We look forward to helping you make progress toward your personal and creative goals.

Sincerely,

**Darcy Deal**

Vice President of  
Enrollment Management

**Michael Schonhoff**

Director, Art & Design Labs

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## What To Bring

- Bedding (twin extra long sheets)
- Pillows
- Any over the counter and/or prescription medication for the duration of PCAL
- Personal toiletries (period products, shampoo, soap, toothpaste, deodorant, etc. *\*toilet paper will be provided*)
- Bath essentials (bath towel, wash cloths, robe, shower caddy, bathroom slippers, etc.)
- Clothes hangers
- Laundry detergent (HE only)
- Studio appropriate clothes
- Comfortable footwear
- Optional semi-casual outfit (for program exhibition)
- Layers for air conditioned spaces
- An umbrella or raincoat
- Sunscreen
- Refillable water bottle
- Hand sanitizer
- Spending money (all art supplies are included)
- Optional technology (tablet, camera, laptop, chargers)

### The **Barbara Marshall Residence**

**Hall** includes a fitness facility with cardio and weight equipment, a game room, a living room, 24/7 on-site security, and study and gallery areas.

**Café Nerman** and **Wylie Dining** will be open for meals (gluten free, vegetarian and vegan options available) and beverages during the day throughout your residency. On-site laundry is free during your stay; you will need to provide HE laundry detergent.

**Check-in** begins at 8 a.m. on Sunday, July 13th. **Check-out** will begin anytime after 4 p.m. on Friday, July 25th.

Flights should be booked to the Kansas City International Airport (MCI). MCI is approximately 35 - 45 minutes from the Kansas City Art Institute. Parents/guardians are responsible for providing student transportation to campus. We recommend booking a Super Shuttle. (<https://www.supershuttle.com>)

We will provide all necessary art materials and supplies. KCAI also has an art store on campus (**KCAI**

**Underground**) stocked with snacks, art supplies and KCAI souvenirs. You are welcome to ship items, such as bedding, in advance of the program. Packages should be shipped to arrive by Friday, July 11th and addressed to:

Kansas City Art Institute  
Pre-College ArtLab  
Attn: (Your Name)  
4415 Warwick Blvd  
Kansas City, MO 64111

## Program Guidelines

The Pre-College ArtLab (PCAL) at Kansas City Art Institute (KCAI) allows a community of artists to grow together, fostering discipline and passion in the pursuit of education. You are expected to abide by principles of individual and community honor and respect in your relations with fellow PCAL students. Time and energy are valuable commodities, you are not to waste either your own or that of your student colleagues, but to take best advantage of this opportunity to focus diligently on your work.

**Safety rules** apply directly to individual well-being, therefore you are required to:

- Abide by all rules for safe conduct in the studio facilities.
- Remain on campus at all times, unless your absence has been approved by PCAL staff and you are checked out by a parent/guardian. Students must sign out of the Barbara Marshall Residence Hall with the Security Desk.

**Please report all injuries**, no matter how small, to your RA or instructor. First aid kits are available throughout campus.

**If you are a witness to an emergency**, call 911 and then campus security at (816)931-6666.

**Attendance** during all PCAL activities (including classes, workshops, and outings) is mandatory for the entire two-week program and is strictly enforced. Absences without approval may result in dismissal.

**If you are sick**, please report your illness to the RA on duty or your instructor. If you require the attention of a physician, arrangements will be made as soon as possible. Please note that KCAI staff and instructors are not allowed to transport students. PCAL staff are not able to provide or administer medication or medical care to students. An Uber or ambulance will be utilized for all doctor's visits or emergencies. All medical requests are considered confidential information.

**Cell phones** are not to be used during class time, unless required for projects.

**Pets** are not allowed. Please reach out to [pcal@kcai.edu](mailto:pcal@kcai.edu) for Service Animal accommodations.

# PRE-COLLEGE ARTLAB JULY 2025



**Students who are commuting** to and from the PCAL program and not staying on campus in the Barbara Marshall Residence Hall (BMRH) are required to check in at the Security Desk in the BMRH lobby when they arrive each morning for the program, and check out at this same area when they leave campus each evening.

**Cars** driven to PCAL by students are registered upon arrival and keys will be held at the front desk. Students are not permitted to drive during the program unless special arrangements have been made.

**Parents/guardians** must give approval in order for a student to be checked out and taken off campus for any reason during the PCAL program. Parents/guardians must submit a request to [pcal@kcai.edu](mailto:pcal@kcai.edu) in advance of the student being checked out and provide their ID to check out the student. Students approved to check out and go off campus must check out before leaving and back in upon return at the Security Desk in the residence hall lobby.

**Room occupancy** is only approved for students assigned to that room or suite. Students are only allowed to be present in residential spaces to which they are assigned. Please utilize public lounge spaces within the residence hall or the campus green if you are wishing to socialize with other participants who aren't your roommate or suitemate.

**Bed checks** begin each night at 10 p.m., when students are required to return to their assigned room and turn their lights out by 11 p.m.

**Romantic contact** between PCAL participants is strictly prohibited. Any student found to violate this rule will face disciplinary action up to and including dismissal from the program.

**Alcohol and drugs**, other than prescription or over the counter medications noted on the PCAL health form, are prohibited on campus. If you are found to be in possession of and/or consuming alcohol, illegal drugs or drugs that do not belong to you, you will be dismissed from the program.

**Smoking** and other consumption of tobacco products is prohibited to minors (under the age of 18 years) in the city of Kansas City and the state of Missouri. Additionally, vaping within any and all campus buildings is prohibited.

**Firearms** are prohibited on campus. Possession, use or storage of firearms (including toy or artificial firearms), fireworks, paint-guns, incendiary devices, or other dangerous weapons and explosives on college property or at college sponsored activities is strictly forbidden. If you are in violation of this rule, you will immediately be dismissed from the program.

# PRE-COLLEGE ARTLAB JULY 2025



## Campus & Contact Information

### CAMPUS INFORMATION

#### WiFi:

User: KCAI-Guest

#### Jannes Library

- Monday - Thursday, 8:30 a.m - 5 p.m.
- Friday - Sunday, closed

#### Café Nerman

- Monday - Friday, 8:30 a.m. - 1:30 p.m.
- Saturday & Sunday, closed

#### The Underground Art Store and Mailroom

- Monday - Friday, 8:30 a.m. - 5 p.m.
- Saturday & Sunday, closed

#### KCAI Gallery

- Thursday - Sunday, 12 p.m. - 5 p.m.

### SAFETY AND SECURITY

- Medical emergencies
- Security threats
- Keycard problems
- Nighttime escort

#### Campus Security, 816.931.6666

- 816.985.3842 – hearing loss text line
- [security@kcai.edu](mailto:security@kcai.edu)

**Call 911 in case of immediate danger**

### PCAL STAFF

- Program questions + concerns
- Program accommodations
- Academic/Instructor concerns

#### Darcy Deal

- [ddeal@kcai.edu](mailto:ddeal@kcai.edu)

#### Michael Schonhoff

- [mschonhoff@kcai.edu](mailto:mschonhoff@kcai.edu)

#### Mandy Johnson

- [amjohnson@kcai.edu](mailto:amjohnson@kcai.edu)

#### William Plummer

- [wplummer@kcai.edu](mailto:wplummer@kcai.edu)

#### Julia Welles, 816.522.4705

- [jwelles@kcai.edu](mailto:jwelles@kcai.edu)

### STUDENT LIFE STAFF

- Concerns about roommate
- Residence Hall accommodations
- Wylie Dining Services
- Dietary preferences
- Allergy concerns
- Menu and meal questions
- Anxiety + homesickness
- Illness (notify RA on duty and instructors)

#### Joe Timson

- [jtimson@kcai.edu](mailto:jtimson@kcai.edu) (9 a.m. - 5 p.m.)

#### Nick Greenway

- [ngreenway@kcai.edu](mailto:ngreenway@kcai.edu) (9 a.m. - 5 p.m.)

**RA on Duty, 816.905.6161**

# PRE-COLLEGE ARTLAB JULY 2025



## A NOTE REGARDING THE SCHEDULE

Students will each have a morning, afternoon and evening session in their main studio. KCAI faculty will conduct the morning and afternoon studio sessions, while PCAL Teaching Assistants will lead the evening studio sessions. Please note that all studio sessions are mandatory.

Over the course of the two weeks, students will also participate in evening workshops from 6:00 to 7:30 p.m. For one week, evening workshops will be located in other studios on campus. Students will explore concepts and materials different from their main studio. During the alternate week, students will engage in a life drawing class. Students will be placed in a life drawing class based on their application preference for a clothed or nude model.

During the Saturday and Sunday of the program, students will visit the Nelson-Atkins Museum of Art for a docent-guided tour, while the remaining morning and afternoon sessions will be dedicated to special workshop experiences.

Please note that PCAL staff will assist students to the various studio, workshop and museum locations and each student will be provided with a personalized schedule.

*\* Program Exhibition is open to families on Friday, July 25th @ 4:00 p.m. (no evening class)*

## Schedule

### SUNDAY, JULY 13

8 a.m. - 12 p.m.\*

Check-in

Barbara Marshall Residence Hall (BMRH)

*\* Parents depart campus by 12 p.m. or may take a guided tour of studios with KCAI staff*

12 p.m. - 1 p.m.

Student Lunch

Wylie Dining

1 p.m. - 2 p.m.

RA Floor Meeting & Icebreakers

Barbara Marshall Residence Hall

2 p.m. - 3 p.m.

Studio Tours with PCAL Staff

Depart from Barbara Marshall Residence Hall Lobby

*\* 120min Free Time (BMRH)*

5 p.m. - 6 p.m.

Dinner

Wylie Dining

6 p.m. - 8 p.m.

Snacks and Activities

Campus Green

Barbara Marshall Residence Hall

8 p.m. - 10 p.m.

Free Time

Barbara Marshall Residence Hall

10 p.m. - 10:30 p.m.

Nightly Routine with RAs

11 p.m.

Lights Out

# PRE-COLLEGE ARTLAB JULY 2025



## MONDAY, JULY 14

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Afternoon Studio Class

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 7:30 p.m.

Life Drawing or Special Workshop

7:30 p.m. - 9 p.m.

Evening Studio Time

\* 60min Free Time (BMRH)

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

## TUESDAY, JULY 15

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Afternoon Studio Class

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 7:30 p.m.

Life Drawing or Special Workshop

7:30 p.m. - 9 p.m.

Evening Studio Time

\* 60min Free Time (BMRH)

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

# PRE-COLLEGE ARTLAB JULY 2025



## WEDNESDAY, JULY 16

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Afternoon Studio Class

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 7:30 p.m.

Life Drawing or Special Workshop

7:30 p.m. - 9 p.m.

Evening Studio Time

\* 60min Free Time (BMRH)

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

## THURSDAY, JULY 17

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Afternoon Studio Class

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 7:30 p.m.

Life Drawing or Special Workshop

7:30 p.m. - 9 p.m.

Evening Studio Time

\* 60min Free Time (BMRH)

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

# PRE-COLLEGE ARTLAB JULY 2025



## FRIDAY, JULY 18

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Afternoon Studio Class

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 10 p.m.

Free Time & Activities

*Campus Green*

*Barbara Marshall Residence Hall*

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

## SATURDAY, JULY 19

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Weekend Workshops/Museum Visits

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Weekend Workshops/Museum Visits

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 10 p.m.

Free Time & Activities

*Campus Green*

*Barbara Marshall Residence Hall*

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

# PRE-COLLEGE ARTLAB JULY 2025



## SUNDAY, JULY 20

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Weekend Workshops/Museum Visits

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Weekend Workshops/Museum Visits

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 10 p.m.

Free Time & Activities

*Campus Green*

*Barbara Marshall Residence Hall*

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

## MONDAY, JULY 21

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Afternoon Studio Class

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 7:30 p.m.

Life Drawing or Special Workshop

7:30 p.m. - 9 p.m.

Evening Studio Time

\* 60min Free Time (BMRH)

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

# PRE-COLLEGE ARTLAB JULY 2025



## TUESDAY, JULY 22

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Afternoon Studio Class

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 7:30 p.m.

Life Drawing or Special Workshop

7:30 p.m. - 9 p.m.

Evening Studio Time

\* 60min Free Time (BMRH)

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

## WEDNESDAY, JULY 23

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Afternoon Studio Class

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 7:30 p.m.

Life Drawing or Special Workshop

7:30 p.m. - 9 p.m.

Evening Studio Time

\* 60min Free Time (BMRH)

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

# PRE-COLLEGE ARTLAB JULY 2025



## THURSDAY, JULY 24

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Afternoon Studio Class

\* 60min Free Time (BMRH)

5 p.m. - 6 p.m.

Dinner

*Wylie Dining*

6 p.m. - 7:30 p.m.

Life Drawing or Special Workshop

7:30 p.m. - 9 p.m.

Evening Studio Time

\* 60min Free Time (BMRH)

10 p.m. - 11p.m.

Nightly Dorm Routine

11 p.m.

Lights Out

## FRIDAY, JULY 25

8 a.m. - 9 a.m.

Breakfast

*Wylie Dining*

9 a.m. - 12 p.m.

Morning Studio Class

\*optional portfolio reviews for rising seniors

12 p.m. - 1 p.m.

Lunch

*Wylie Dining*

1 p.m. - 4 p.m.

Pack (or Mail) Personal Items

*Barbara Marshall Residence Hall*

4 p.m.

Check-out

*Barbara Marshall Residence Hall*

4 p.m. - 7 p.m.

End of Program Exhibition

(Open to PCAL Families)

*Foundation West*

*Junius B. Irving Design Studios*

*KCAI Gallery*

*Tony Jones Studios*

*William T. Kemper Painting Studios*

## *Severe Weather Shelter Locations & Fire Evacuation Plan*

The following buildings are designated locations for your safety in the event of a tornado warning or severe weather. In addition, please note the fire evacuation plan for the Barbara Marshall Residence Hall:

**Barbara Marshall Residence Hall:** in the case of a tornado warning or severe weather, shelter in the center of the basement parking garage. Use the exterior stairwell in the courtyard to access the parking garage, not the elevator. If unable to make it to the parking garage, the restrooms on the main level across from the laundry room can be used. If the fire alarm sounds, if you see smoke and/or fire, or smell smoke, pull the fire alarm (if not already activated). Begin evacuating the Residence Hall, immediately, to the other side of the campus green (lawn).

**Café Nerman and Wylie Dining:** move toward the center of the building and the kitchen dish drop area, or proceed down the grand staircase to the hallway and restroom area across from the fitness room.

**David T. Beals III Studios for Art and Technology:** evacuate to the Vanderslice basement below Epperson Auditorium..

**Richard J. Stern Building (Ceramics):** shelter in the stairwell and basement area by restrooms.

**William T. Kemper Painting Studios:** shelter in the basement or the lowest level of the building (do not use the elevator in case of a power failure).

**Foundation West Studios:** evacuate to the basement of the Ceramics Building/Plant Services.

**Junius B. Irving Building:** shelter in the basement B-3 area.

**Jannes Library and Learning Center:** shelter in the basement (do not use the elevator in case of a power failure).

**Tony Jones Studios for Animation and Illustration:** shelter in the lower level stairwell area (do not use the elevators in case of a power failure).

**Paul and Linda DeBruce Hall:** evacuate to the interior restroom area and hallway of the first floor and the first floor stairwell in the southeast corner of the building.

**Vanderslice Hall:** shelter in the basement area below Epperson Auditorium..



The Kemper Museum of Contemporary Art

The Nelson-Atkins Museum of Art

- 1. Barbara Marshall Residence Hall**
- Campus Security
  - Sherman Family Student Union

- 2. Café Nerman and Wylie Dining**

- 3. David T. Beals III Studios for Art and Technology**

- 4. East Building**
- Central Shop
  - Filmmaking
  - Photography
  - Printmaking

- 5. Foundation North**

- 6. Foundation West**

- 7. H&R Block Artspace**

- 8. Jannes Library & Learning Center**
- Campus Technology
  - Computer Lab

- 9. Junius B. Irving Design Studios**
- Graphic Design
  - Irving Amphitheater
  - Product Design

- 10. KCAI Underground**
- Art Supply Store
  - Mail Room
  - Print Center

- 11. Mineral Hall**
- Herb Kohn Center for Social Practice

- 12. Paul and Linda DeBruce Hall**
- Entrepreneurial Studies
  - Liberal Arts

- Ronald Cattellino Center for Student Services
- Academic Advising
- Counseling Services
- Dean of Students
- Disability and Academic Support Services
- Financial Aid
- Registrar

- 13. Richard J. Stern Ceramics Studios**
- Ceramics
  - Facilities (lower level)

- 14. Rowland Commons**

- 15. Tony Jones Studios for Animation & Illustration**
- Animation
  - Illustration
  - KCAI Gallery

- 16. Vanderslice Hall**
- Academic Affairs
  - Admissions Welcome Center
  - Advancement
  - Alumni Relations
  - Business Office
  - Communications
  - Epperson Auditorium
  - Human Resources
  - President's Office
  - Professional Practice Center

- 17. William T. Kemper Painting Studios**
- Lester Goldman Gallery

- 18. William Volker Sculpture Studios**
- Sculpture

- 19. The Warehouse**
- Fiber